



**Oklahoma Open August 26<sup>th</sup>-29<sup>th</sup>, 2021**  
**Oklahoma City Figure Skating Club**  
**Arctic Edge Ice Arena**  
**14613 N Kelley Ave, OKC**  
<https://arctic-edge.com>  
[www.okcfsc.net](http://www.okcfsc.net)

The OKLAHOMA OPEN will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

**COVID-19 INFORMATION:**

*Revised Policy (effective July 1, 2021)*

- **Masks are not required for fully vaccinated people** unless specifically required by the facility hosting event/activity.
- **Masks are required by people not fully vaccinated regardless of facility policies.**
- **Social distancing should be maintained at all times.** The CDC recommends a distance of 6 feet and separate pathways will be established within the venue (minimizing crossover and contamination).
- **Chaperones/Spectators:** At this time, we plan to allow spectators to view the events. This is subject to change with the ever changing state and local requirements as well as rink and US Figure Skating recommendations.
- **U.S. Figure Skating Waivers are a requirement for ALL athletes.**

- **ALL attendees (athletes, chaperones, coaches, volunteers) are required to attend an informational video call.** This will be scheduled 1-2 weeks prior to the event.
- **We will continue to closely monitor the information provided by the CDC and provide updates to this policy as required. U.S. Figure Skating's COVID-19 resources can be found [here](#).**

### **ELIGIBILITY/TEST LEVEL:**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Note, "skating up" is at the discretion of LOC and athletes may not skate down in any event. Oklahoma Open will allow skating up one level and, in turn, will allow athletes to compete in 2 long programs and 2 short programs in well balanced levels. Athletes may NOT compete in well balanced levels and excel levels in the same competition.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger  
 Open Juvenile: Girls – 13 years or older; Boys – 14 years or older  
 Intermediate must be under the age of 18  
 Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

### **IF OFFERING ADULT EVENTS:**

Age classes for all free skate, dramatic entertainment and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), and all levels of compulsory moves, solo dance, solo free dance, jumps, spins and showcase events. Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the

right to request proof of age.

### **EMS REGISTRATION:**

Entries will be accepted via [EMS](#) with credit card only.

Each transaction includes a 3% credit card fee.

**Registration Deadline: 08/04/2021 at midnight ET**

**Late Registration Deadline: 08/09/2021 at midnight ET + \$25 Late Fee**

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then "Competition Registration"
4. Choose "OKLAHOMA OPEN" from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

### **FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

### **PARTNERED EVENTS:**

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

### **Mandatory Athletes:**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training. \*

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email [safesport@usfigureskating.org](mailto:safesport@usfigureskating.org) for instructions or questions regarding parental consent.

**REFUND POLICY:** Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. **There will be no refunds for medical withdrawals.**

**SCHEDULE:** Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

**FACILITIES:** The competition will be held at Arctic Edge Ice Arena, 14613 N Kelly Ave, OKC, OK 73013, 405-748-5454 and [www.arctic-edge.com](http://www.arctic-edge.com).

**EMS MUSIC UPLOAD:**

Competitors participating in events with music are required to upload their music to EMS no later than **August 12<sup>th</sup>, 2021 10pm ET**. After this date, skaters will be locked out of this feature and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)**

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

**MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD or digital copy (if you are accepting digital back up such as on a phone or memory stick) as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

**EMS PLANNED PROGRAM CONTENT (PPC) – IF IJS:**

Competitors participating in IJS events are required to submit PPC in EMS no later than **August 20<sup>th</sup>, 10pm ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**EMS PPC UPLOAD HOW TO: [CLICK HERE](#)**

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

**LIABILITY:** U.S. Figure Skating, (Oklahoma City Figure Skating Club) and (Arctic Edge Ice Arena) accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**ONSITE CHECK-IN:** Check-in will begin 30 minutes prior to the first practice ice and will be open through the last event of the day. Check in will take place at the registration desk immediately inside the front doors. Please register promptly upon arrival. After registration skaters and chaperones will be required to exit the building until your designated scheduled entry times for practices or events (see POD schedule) to ensure limited occupancy and a safe low volume of people indoors for Covid 19 safety requirements. Please watch for emails from the LOC and check our FB page @okcfigureskating for additional requirements regarding health screenings if necessary upon check in.

Please note that Registration will no longer accept any CDs. If the skater's music was not uploaded or the uploaded version is not correct, the skater will provide their CD to the Music person after their name has been called to skate and before they get into their starting position, and then collect the CD before exiting the ice. *Electronic devices, such as phones, for playing music will NOT be accepted.*

**LOCKER ROOMS:**

Due to Covid-19 safety locker rooms and changing areas will not be available this competition. All athletes are expected to arrive to the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skaters on but will not be permitted to change in public restrooms.

**PRACTICE ICE:**

Practice Ice will be divided by level and skaters will be able to select/purchase those sessions appropriate for their entered events. Practice ice credit may be pre-purchased during registration online at the discounted price of \$15 for each 20 (twenty) minute session. Pre-paid practice ice is non-refundable and may not be sold to other skaters. Practice ice can only be purchased through EMS online or in person at the competition registration/PI desk. After the schedule is released online sessions will be sold for \$18 each session. Once the PI desk opens at the event, all remaining practice ice sessions will be sold for \$20 each session.

**If our schedule allows, premium event day warmup ice (middle of the day)** may be purchased at the practice ice desk, in person, for \$20 for each 15-minute session and may be offered online after schedule is completed if space allows. NO MUSIC WILL BE PLAYED ON PREMIUM ICE.

**Standard Event Level OFFICIAL PRACTICES** (session where music is played, included with event fee) will be assigned on Thursday, August 26th or possibly Wednesday August 25<sup>th</sup> if events begin on Thursday. Please plan your travel time to attend official practice day. The ability to play program music on other practice sessions will be on a first come-first serve basis as time and volunteers permit and is NOT GUARANTEED.

**Compete USA Practice Ice** is not included with entry fee and is available for purchase separately. Compete USA practices will be held on Sunday, August 29th only. No music will be played on Compete USA & Special Olympics practice sessions.

**Only uploaded music will be played on practice sessions.** No CDs, phones, etc., will be accepted even if there is a problem with the uploaded music. Please verify all uploaded music BEFORE the Music upload deadline.

Summary      \$15 Pre-purchased 20-minute practice session credit (before schedule)  
                  \$18 20-minute practice session online (after schedule release)  
                  \$20 at the competition desk Links for EMS Practice Ice purchase help: Pre-Purchase & Selection  
                  & Open Sales

- **Skater: [Pre-Purchase and Selection](#) | [Open Sales](#)**

**PHOTO/VIDEO:** The official competition photographer (Lynde Devine with Devine Photography) will be available for still photos and videos. Hand held personal video equipment is permitted. No video equipment may be plugged into the rink outlets.

**Note, per U.S. Figure Skating policy, photographing and/or recording of any one other than your own skater is strictly prohibited.**

**AWARDS:** Medals will awarded for first, second and third place. Ribbons will be awarded for fourth through sixth place. Awards will be presented at the podium area immediately following results being posted online.

**OFFICIAL NOTICES:** An official bulletin board will be maintained next to the registration table. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

**TEST CREDIT:** Please review the [IJS Protocol for Test Credit](#) document. If you wish to utilize IJS for test credit please ask for a form at registration and PRIOR to your event. The fee for test credit is \$25.

#### **IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

With EMS, a coach must be included within a skater's registration or updated through their EMS Skater Portal via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

#### **EMS Coach Resources**

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

#### Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

#### Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsonline.org](http://www.usfsonline.org) → Person Icon  or Account → Member Profile → Compliance

#### Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

## **VOLUNTEER COMPLIANCE:**

Reminder: compliant positions at all U.S. Figure Skating sanctioned events include key LOC members, locker room monitors and ALL medical event personnel. To be considered compliant, an approved volunteer serving in one of these positions must:

- ✓ Must submit information for, proper payment of \$30 and successfully pass a background check\*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional
- ✓ Must complete annual SafeSport Training
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification \*

\* Accessible via U.S. Figure Skating Members Only website:

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  Account → Member Profile → Compliance

**CONTACT INFO:** If you have questions, please contact Megan Williams at [megwilliams328@gmail.com](mailto:megwilliams328@gmail.com) or you may text 405-615-5421.

## **ADDITIONAL INFORMATION:**

- Official hotel accommodations will be updated soon!
- Will Rogers is the commercial airport in OKC.
- Merchandise pre-orders will be available at okcfsc.net
- Our website is [www.okcfsc.net](http://www.okcfsc.net)
- Sponsorship Opportunities are also available! Please contact Andrea McCoy at [andreamccoy1@gmail.com](mailto:andreamccoy1@gmail.com).

## **SECTION 2: Events Offered and Entry Fees:**

**SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.**

\*\*\*

*\*\*Review the charts for requirements and levels, if not offering all levels, include that information below, for example: "Spins Challenge (Beginner – Preliminary)". Chart below was updated on March 25, 2021 with the [2021-2022 Singles, Pairs & Ice Dance SP & FS Charts](#).*

<b>U.S. FIGURE SKATING EVENTS</b>				
<b>SINGLES</b>	<b>IJS/6.0</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Excel Free Skate</a> Prelim+ thru intermediate+ & Juv-Senior	IJS	\$165	N/A	N/A
<a href="#">Excel Free Skate</a> Beginner -Pre-juvenile	6.0	\$150	N/A	N/A
<a href="#">Well Balanced Short Program (21/22)</a>	IJS	\$165	\$85	N/A
<a href="#">Well Balanced Free Skate (21/22)</a> prelim-senior	IJS	\$165	\$85	N/A
<a href="#">Well Balanced Free Skate (21/22)</a> no-test – pre-preliminary	6.0	\$150	\$85	N/A
<a href="#">Adult Free Skate</a> (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$165	N/A	N/A



<a href="#">Adult Beginner &amp; High Beginner Free Skate</a>	6.0	\$150	N/A	N/A
<b>PAIRS</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Short Program (21/22)</a>	6.0	\$150	\$100	N/A
<a href="#">Free Skate (21/22)</a>	6.0	\$150	\$100	N/A
<a href="#">Adult Pairs Free Skate</a>	6.0	\$150	\$100	N/A
<b>PARTNERED ICE DANCE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Pattern Dance (21/22)</a>	6.0	\$150	\$100	N/A
<a href="#">Rhythm Dance (21/22)</a>	6.0	\$150	\$100	N/A
<a href="#">Free Dance (21/22)</a>	6.0	\$150	\$100	N/A
<a href="#">Adult Pattern Dance</a>	6.0	\$150	\$100	N/A
<a href="#">Adult Free Dance</a>	6.0	\$150	\$100	N/A
<b>SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Compulsory Moves (No Test–Senior)</a>	6.0	\$100	\$50	\$50
<a href="#">Excel Compulsory Moves (Excel Beg.–Excel Prelim.)</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)</a>	6.0	\$100	\$50	\$50
<a href="#">Jumps Challenge (Beginner–Senior)</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)</a>	6.0	\$100	\$50	\$50
<a href="#">Spins Challenge (Beginner–Senior)</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)</a>	6.0	\$100	\$50	\$50
<a href="#">Step Sequence (Pre-Pre.–Senior)</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Step Sequences (Adult Pre-Bronze–Masters Sr)</a>	6.0	\$100	\$50	\$50
<a href="#">Moves in the Field (Pre-Pre.–Senior)</a>	6.0	\$100	\$50	\$50
<a href="#">Partnered Moves Challenge (Bronze – Gold)</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Moves in the Field (Adult Pre-Bronze–Masters Sr)</a>	6.0	\$100	\$50	\$50
<b>SHOWCASE – NEW EVENT IMPLEMENTATION**</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Individual Entertainment (No Test – Senior, Adult)</a>	6.0	\$100	\$50	\$50
<a href="#">Duets (No Test – Senior, Adult)</a>	6.0	\$100	\$50	\$50
<a href="#">Interpretive</a>	6.0	\$100	\$50	\$50
<a href="#">Mini Production Ensemble</a>	6.0	\$100	\$50	\$50
<a href="#">Production Ensemble</a>	6.0	\$100	\$50	\$50
<a href="#">Adaptive Individual Events</a>	6.0	\$100	\$50	\$50
<a href="#">Adaptive Unified Partner Events</a>	6.0	\$100	\$50	\$50
<b>SOLO DANCE – we are not part of series</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> EVENT</b>
<a href="#">Solo Pattern Dance (not participating in series)</a>	6.0	\$100	\$50	\$50
<a href="#">Solo Free Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Solo Combined Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Shadow Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Solo Pattern Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Adult Solo Free Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Snowplow Sam-Basic 6 Program w/ Music</a>	6.0	\$100	\$50	\$50
<a href="#">Pre-Free Skate – Free Skate 1-6 Program w/ Music</a>	6.0	\$100	\$50	\$50
<a href="#">Adult 1-6 Program w/ Music</a>	6.0	\$100	\$50	\$50

<a href="#">Adult Free Skate (Beg. – Bronze)</a>	6.0	\$100	\$50	\$50
<a href="#">Snowplow Sam – Basic 6 Elements</a>	6.0	\$100	\$50	\$50
<a href="#">Pre-Free Skate – Free Skate 1-6 Compulsory Moves</a>	6.0	\$100	\$50	\$50
<a href="#">Adult 1-6, Beginner – Bronze Compulsory Moves</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Spin Challenge</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Jump Challenge</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Partnered Moves (NEW)</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Team Compulsory</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Showcase</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA – Solo Dance</a>	6.0	\$100	\$50	\$50
<a href="#">Compete USA Manual</a>				
<a href="#">Special Olympics Badges</a>	6.0	\$85	\$50	\$50
<a href="#">Special Olympics – Free Skate Program, Pairs &amp; Dance</a>	6.0	\$85	\$50	\$50
<a href="#">Skate United Badges</a>	6.0	\$85	\$50	\$50
<a href="#">Special Olympics Manual/Handbook</a>				
<a href="#">Adaptive Skating Manual</a>				