



OKLAHOMA OPEN
Oklahoma City Figure Skating Club
August 22nd – 25th, 2019



The Oklahoma Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

NATIONAL QUALIFYING SERIES (NQS):

This competition has been approved by U.S. Figure Skating as an official NQS event. Athletes are required to read the NQS handbook [found here](#) and register for the series through EMS by May 28th (separate from competition registration).

*This event is a standard U.S. Figure Skating Nonqualifying Competition (EMS)
MC 3/1/2019*



ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event.

Age restrictions/requirements: Singles free skate events (Well Balanced Program) have the following requirements.

Juvenile: Girls - 12 years or younger; Boys - 13 years or younger
Open Juvenile: Girls - 13 years or older; Boys - 14 years or older
Intermediate must be under the age of 18
Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

NQS REMINDER: All NQS events are combined short program and free skate events. If there are more than 24 entries per event, qualifying rounds must be held in accordance with Rule 2460.

ENTRIES:

Entries will only be accepted online via EMS at www.usfsaonline.org. Online registration opens May 25th, 2019 and closes July 26th, 2019. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password.

ENTRY FEES:

Entry Fees are as follows:

FIRST LEARN TO SKATE USA/COMPETE USA EVENT (Snowplow Sam, Basic 1-6, Pre-Free Skate, Free Skate 1-6, Adult 1-6)	\$50.00
EACH ADDITIONAL LEARN TO SKATE USA/COMPETE USA EVENT (Snowplow Sam, Basic 1-6, Pre-Free Skate, Free Skate 1-6, Adult 1-6)	\$35.00
FIRST EVENT (SINGLES Beginner - Juvenile or SOLO DANCE) Non Learn to Skate	\$125.00
FIRST COUPLES DANCE EVENT/SHOWCASE DUETS (per skater)	\$65.00
COMBINED SINGLES EVENT (SP/FS Intermediate - Senior) This is an NQS event; You do not need to be registered as an NQS skater to enter these events.	\$160.00
EACH ADDITIONAL EVENT (Singles beginner – Juvenile, showcase, solo dance and couples dance)	\$35.00
SPECIAL OLYMPIC ATHLETES (1 EVENT)	\$55.00
SPECIAL OLYMPIC ATHLETES extra event	\$35.00
Change event fee (after deadline)	\$15.00
Entry Late fee – Entries after July 26th; no late entries after August 1, 2019	\$30.00
Music up-load Late Fee (if sent after August 10, 2019)	\$30.00

PPC Late fee (if sent after August 10, 2019) (IJS events only)	\$30.00
PRACTICE ICE	\$20.00 per 15-minute warm up ice session in advance (pre-purchase) \$15.00 per 20-minute session in advance (pre-purchase) \$20.00 per 20-minute session purchased in open sales or onsite sales (see practice section for allowable number of sessions available for purchase)

All EMS registration fees are credit card only and include a 3% processing fee paid by the skater.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

PARTNERED EVENTS:

Only one partner needs to complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

REGISTRATION INSTRUCTIONS:

1. Go to www.usfsaonline.org
 - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click the blue EMS button
4. Click “Competition Registration”
5. Choose “OKLAHOMA OPEN” from the list of competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

EMS SKATER PORTAL:

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

REFUND POLICY: Entry fees will not be refunded after July 26, 2019 unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

SCHEDULE: Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available.

FACILITIES: The competition will be held at Arctic Edge Ice Arena located at 14613 N Kelly Ave, OKC, OK 73013. <https://arctic-edge.com/>
This facility has 2 surfaces and plenty of warm up areas. We are considered a cold rink.

MUSIC UPLOAD:

DEADLINE: August 1st, 2019 *\$30.00 late fee will apply to late entries.

All competition music must be electronically submitted via the EMS Skater Portal through the Music & Program Content tab no later than August 10, 2019 (a late fee will apply). All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

EMS MUSIC UPLOAD HOW TO: [DESKTOP](#) + [MOBILE](#)

If you need assistance, email productsupport@usfigureskating.org

MUSIC CRITERIA:

- File Format: MP3 (only format EMS will accept)
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

LIABILITY: U.S. Figure Skating, Oklahoma City Figure Skating Club, and Arctic Edge Ice Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

JUDGING SYSTEM:

INTERNATIONAL JUDGING SYSTEM

The International Judging System (IJS) will be used for the following events:

- Singles Well Balanced Program free skate events, preliminary–senior (inc. open-juvenile), adult silver/gold
- Singles Short program events, juvenile – senior
- Pairs free skate events, juvenile – senior (pending officials' availability)
- Pairs short program events, intermediate – senior (pending officials' availability)
- Excel "PLUS" Juvenile level, and intermediate through senior levels at ALL Excel

PLANNED PROGRAM CONTENT (PPC):

DEADLINE: DATE: August 15th *\$30.00 is uploaded after August 10th

Competitors participating in IJS events must submit their PPC via the EMS Skater Portal no later than August 10, 2019 (late fee will apply).

EMS PPC UPLOAD HOW TO: [DESKTOP](#) + [MOBILE](#)

If you need assistance, email productsupport@usfigureskating.org

6.0 JUDGING SYSTEM

The 6.0 Judging System will be used for:

- *Well Balanced Program free skate events, pre-preliminary (all levels not listed under IJS); adult pre-bronze/bronze*
- *Introductory free skate events (beginner, high beginner, no-test)*
- *Excel events not listed as IJS events*
- *All specialty singles events (spins, jumps, compulsory moves, etc.)*
- *All solo dance events*
- *Free dance events, juvenile – senior*
- *Rhythm dance events, junior – senior*
- *Pattern dance events (partnered only), juvenile – novice*
- *Pairs free skate events, juvenile-senior. An IJS critique for pairs may be requested depending on officials availability.*
- *Pairs short program events, intermediate-senior. An IJS critique for pairs may be requested depending on officials availability.*

REGISTRATION: Registration will be open one to two hours before the first event and run through the last event of the day. The registration table will be located inside the rink lobby. Please register promptly upon arrival. Please register promptly upon arrival and note that Registration will **no longer accept any CDs.** If the skater's music was not uploaded or the uploaded version is not correct, the skater will provide their CD to the Music person after their name has been called to get into position and before they get into their starting position, and then collect the CD before exiting the ice.

LOCKER ROOMS AND CHANGING AREAS: Please click here to review the [Locker Rooms and Changing Area policy](#). More detailed information can be found in the [SafeSport Handbook](#).

PRACTICE ICE: All practice ice will be available for purchase online through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal. All skaters are encouraged to purchase practice ice through EMS on their mobile devices!

Practice Ice needs will be determined by what pre purchased practice ice credits. If you plan to use Practice Ice in any form please purchase the credits at the time of registration. We will offer Official for Juvenile-Senior, Unofficial for all events and additional warm up ice for Juv – Sr. Free Skate events.

- [Pre-Purchase](#) + [Selection](#)
- [Open Sales](#)

On practice ice sessions where program music will be played, **only uploaded** music will be used. No CDs, phones, etc., will be accepted even if there is a problem with the uploaded music. Please verify all uploaded music BEFORE the Music upload deadline. EMS allows for skaters and coaches to verify their uploaded music.

PHOTO/VIDEO: The official competition photographer will be available for still photos and videos. Hand held personal video equipment is permitted. No video equipment may be plugged into the rink outlets.

AWARDS: First, second, and third placements in each event will receive specially designed medals and/or trophies. Fourth through sixth placements will receive ribbons. All awards will be presented off-ice at the

photographer's table after each event.

OFFICIAL NOTICES: An official bulletin board will be maintained in the lobby of Artic Edge close to the registration desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

TEST CREDIT: Skaters that meet the requirements for test credit may request their test credit forms at registration. Forms must be picked up at the registration desk prior to the end of the competition. If you wish to request the test credit form please inform registration desk at least 2 hours prior to the end of the competition.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must be included within a skater's registration or updated through their EMS Skater Portal. All coach compliance is verified via EMS and is connected to the U.S. Figure Skating database. For additional information with regard to the EMS Coach Portal, click [here](#).

U.S. Figure Skating athletes:

- Current member in good standing with U.S. Figure Skating
- Completed background check (green light status)
- Completed SafeSport Training*
- Continuing Education Requirements (CERs) for the 2019-20 Competition Season
- Proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

Compete USA athletes:

- Learn to Skate USA Instructor membership OR U.S. Figure Skating full membership
- Completed SafeSport Training* (for coaches 18 years old and over)
- Completed background check (green light status) (for coaches 18 years old and over)
- Learn to Skate USA Instructor Certification completed (for coaches under 18 years old)

*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 2 seasons

The LOC will have a list of compliant coaches via EMS, verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:
<http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf>

VOLUNTEER INFO:

For volunteer info please visit our club website at www.okcfsc.net

CONTACT INFO: If you have questions, please contact Megan Williams, Competition Chair by text at 405-615-5421 or email Megwilliams328@gmail.com

ADDITIONAL INFORMATION:

Official Hotel is

- Courtyard Marriott on Highland Park in OKC

Closest Airport is Will Rogers Airport Code OKC

- Merchandise pre-orders

- Website - www.OKCFSC.net

SECTION 2: Events Offered

SEE CURRENT RULEBOOK OR CLICK [HERE](#) FOR CURRENT RULES AND REQUIREMENTS.

NOTE FOR SKATERS: it is not a requirement for skaters to be registered for the NQS series to compete in these events.

OFFICIAL NQS SINGLES EVENTS:

[Intermediate – Senior Combined Short Program + Free Skate](#)
[Juvenile Free Skate](#)

**These events will be conducted in accordance with U.S. Figure Skating Rule 2040 with regard to qualifying and final rounds if more than 24 competitors register.*

****WE WILL OFFER CONSOLATION ROUNDS FOR FOR NQS EVENTS WITH MORE THAN 25 PARTICIPANTS**

ADDITIONAL SINGLES EVENTS:

[Snowplow Sam- Free Skate 6 Program \(with music\)](#)
[Excel Free Skate](#)
[Singles Well Balanced Free Skate \(No Test – Open Juvenile\)](#)

COMPULSORY MOVES – SINGLES

[Snowplow Sam – Free Skate 6 Program](#)
[Excel Compulsory \(Excel Beginner – Excel Preliminary\)](#)
[Compulsory Moves \(No Test – Senior\)](#)

ADDITIONAL DANCE EVENTS:

[Short Dance](#)
[Free Dance](#)
[Combined \(Pre-Juvenile\)](#)
[Pattern Dance](#)

ADDITIONAL PAIRS EVENTS:

[Pairs Short Program](#)
[Pairs Free Skate](#)

SPECIALITY EVENTS - SINGLES

[Jumps Challenge](#)
[Spin Challenge](#)
[Moves in the Field](#)
[Step Sequences](#)

SOLO DANCE

[Solo Pattern Dance](#)
If not part of the Series, refer to pattern rotation [HERE](#)
[Solo Free Dance \(cannot be offered as part of the Series\)](#)
[Solo Combined Dance \(juvenile – senior only\)](#)
[Shadow Dance](#)

ADULT EVENTS

[Adult 1-6 \(Program with music\)](#)
[Adult Introductory Free Skate Beginner and High Beginner](#)
[Adult 1-6 and Introductory Compulsory](#)

[Adult Singles Free Skate](#)
[Adult Compulsory Moves](#)
[Adult Jumps Challenge](#)
[Adult Spins Challenge](#)
[Adult Pairs Free Skate](#)
[Adult Pattern Dance](#)
[Adult Partnered Free Dance](#)
[Adult Solo Pattern Dance](#)
[Adult Solo Free Dance](#)

[Showcase](#)